

## **Rental Return Process**

If you need to return your rental instrument follow the steps listed below. Please make sure to hand delivery the instrument to your band director, so that it can be returned to a Music & Arts School Services Representative.

1. Customer must call Music & Arts Customer Services.

888-731-5396

Option 3 to speak to an associate.

- 2. Inform the associate that you need to return a rental instrument.
- 3. Fill out the from below. Please include Return Order Number.
- 4. Hand the instrument directly to your band director.

Please Print the information needed below and tape this portion to the instrument case.



## Rental Return Instrument

Account Holders Name:
Students Name:
RMA#: